

**fallKenWo Golf Club**  
**Board of Directors Meeting**  
**Minutes**  
**May 25th, 2021 Meeting**

Present via Zoom: Rene MacKay, Wayne Burke, David Fagan, Betty Mattson, Vernon Snair, Beth Lloyd, Peter Simmons, Dave Bolton, John Lawrence, Shari Gagnon and Gary Johnson.

Regrets: None

- 1) Call to Order: The meeting was called to order by Wayne Burke, President at 6:30 pm.
- 2) Additions to Agenda: It was noted that the minutes will be sent to the Board within a week or so following the meeting. The Financial Statements will be sent to the Board when they are completed each month and go out with the regular meeting package.
- 3) Approval of Previous Meeting Minutes: A motion made to approve the April 2021 minutes; 2<sup>nd</sup>; CARRIED.
- 4) Business arising from Minutes: It was noted that the approved Mission, Values and Vision statements should be posted on the website along with being framed and hung in the lobby of the clubhouse.
- 5) Discussion regarding Committees:
  - a) Director of Golf: Rene MacKay reported that all Statutory Remittances are paid in full. The course has been extremely busy with record number of rounds being played daily. As of the meeting date there has been 7400 rounds played since Opening Day on April 21<sup>st</sup>, 7100 of which were member rounds and 300 guest rounds. The tee time system is being managed very well by the Pro-shop staff. Booking options are being reviewed with some consideration to moving to a “phone only” booking system. The tee times are only open to members and guest of members at this time. When travel restrictions are reduced within the province the demand will grow significantly with more guest play and events being hosted. Next week the lights will be installed, and landscaping will be worked on at the new entrance sign. The second payment for the clock will be sent this week and it will be shipped soon thereafter, with an expected early June install date. The membership packages including the 100<sup>th</sup> Anniversary Bag Tag and the divot tool / Adopt a Hole Program have been a huge success.
  - b) Finance Report: Dave Fagan reported the Comparative income statement is hard to compare to last year due to timing. Membership Revenue was early in 2021 and late in 2020. We have made some big payments this past month however, cashflow is on track. It was noted that we had little debt at this point and should look at some moving forward. The Green Fee revenue is a 300K line item and this needs to be a focus going forward even with the demand for tee times from members. The GIC investment will be cashed in soon to cover some of the costs associated with the 100<sup>th</sup> anniversary celebrations as per its original purpose.
  - c) Greens & Long-Range Planning: Vernon Snair reported that some of the 2021 course projects have been completed; the mats by the putting green, the yellow tee on 6, the tee signs. The gravel and sod around the edges of the newly paved areas is being done by the maintenance crew. Vernon updated the Board on the status of other upcoming projects.

Vernon asked the Board to schedule a special meeting to go over the prioritized project list done by the Committee. It was noted that the dead transplanted trees on hole #17 will be replaced.

6) Unfinished Business: None

7) New Business:

- a. Staffing Update: There has been movement of some staff members to allow them to work while their current position is not in place or restricted. The Food & Beverage team is limited due to provincial mandates. We will be applying for the CEWS for the month of May as revenue will be lower than the same period in 2021.
- b. Membership – HRM/Hants County Members: Wayne Burke discussed the position that the club took regarding the discounts/credits offered to the HRM/Hants Members that cannot currently golf at the club due to provincial health rules. Rene MacKay gave a brief history on how this decision was made. Discussions ensued with regard to the process of the decision making and the decision itself. The decision was supported and it was agreed that this was an Operational decision; however, the process of such decisions relating to membership dues matters will be addressed within the upcoming By-Law review.
- c. Executive Committee: Discussed within 7(b).
- d. Covid Update: All events are either on hold, rescheduled or cancelled. Without knowing the Provincial plan, it is hard to plan ahead. The Apple Blossom has been rescheduled for June 26<sup>th</sup> and 27<sup>th</sup>. The Club and Divisional Openings have been cancelled and the 100<sup>th</sup> Anniversary Gala did not happen, but there is still some hope this might still happen before the end of the 2021 season.
- e. Paving: The paving is completed with great success. The company is good to work with; did not hurt the course. # 6 was not done because of the irrigation line that runs there and the possible future replacement of that line.
- f. Bridges: The first bridge is completed and will be installed in the coming weeks. More bridges will be done in the future.
- g. Grub Maintenance: There has been no more grub damage since the end of April. They seem to have disappeared for now. Insecticide is in the budget and will be purchased and used.
- h. Old Deck: The old deck has been completely removed.
- i. Water Permit – Irrigation System: The new permit allowing up to 15 Million gallons per year has been approved.
- j. 100<sup>th</sup> Anniversary was covered under Covid Update. Rene communicated that the Past Presidents Luncheon and Past Champions Dinner remain a top priority, along with the birthday celebration weekend that will mostly be held outdoors.

Side Notes: The Ad-Hoc Committee that was struck to review, prioritize, and cost various Long-Range projects – Rene, Wayne, Peter, Trevor and Vernon – will plan to meet sometime in June.

8) Next Meeting: Monday June 21<sup>st</sup> at 6:30 pm.

9) Adjournment: The meeting was adjourned at 8:18 PM by Wayne Burke.

Minutes: Brandy Martin