

KenWo Golf Club
Board of Directors Meeting
Minutes
January 22nd, 2022 Meeting

Present via Zoom: Rene MacKay, Wayne Burke, David Fagan, Betty Mattson, Vernon Snair, Beth Lloyd, Dave Bolton, Peter Simmons, Gary Johnson, David Brien and John Lawrence.

Regrets: None

- 1) Call to Order: The meeting was called to order by Wayne Burke, President at 6:30 pm. Wayne welcomed David Brien to the KenWo Board of Directors.
- 2) Additions to Agenda: None.
- 3) Approval of Previous Meeting Minutes: A motion made to approve the November 2021 minutes; 2nd; CARRIED.
- 4) Business arising from Minutes: None
- 5) Discussion regarding Committees:
 - a) Director of Golf: Rene MacKay reported that all Statutory Remittances are paid in full. Willie Weeks, who pretty much grew up at the course and worked on the crew and the range for many years, has recently passed away after a long battle with health issues. There will be a celebration of life at the bottom of the driving range at some point during the 2022 season. The membership renewals have been coming in and the wait list continues to grow. Our new Point of Sales and Tee Time Booking system – Golfnow EZ Suites - is set for installation in early March. The Clubhouse Expansion project will be a focus during the winter months with the goal of calling a Special Shareholder Information session to be held during the summer months. The 2022 annual report for the club's water permit has been submitted to the NS Dept of Environment. Rene met with RBC to discuss the club's lease line as well as future capital purchases, with the plan to use this lease line to finance our most recent fairway mower purchase due to arrive in April. Trackman Simulators are back up and running and there has been steady traffic since opening day. Club fitting will begin the first week of March. Staffing returns are being confirmed and interviews have been scheduled throughout the various departments.
 - b) Finance Report: No January report.
 - c) Greens & Long-Range Planning: Vernon Snair reported that some sodding/seeding and possible other work may have to be done to complete the new irrigation piping when it's turned back on in the Spring. #13/14 will hopefully be completed in late spring depending on the weather. Paving to begin in the Spring, with timing to be dictated by progress made on 13/14th hole project.
- 6) Unfinished Business: None
- 7) New Business:
 - a. Election of Officers: The directors nominated Peter Simmons to step into the role of President following his years of service as Vice-President; Vernon Snair as Vice President

and David Fagan as Treasurer; Motion made to approve these nominations ; 2nd; CARRIED. Wayne Burke thanked all Board members; welcomed Peter as President. Peter Simmons thanked Wayne for his years of service as President and chaired the remainder of the meeting.

- b. Board Welcome: Peter Simmons went over the running of meetings moving forward, agendas, Board unification and confidentiality agreements. Rene MacKay went over operational process and staff interaction with the Board.
- c. Committees: The following names were nominated as committee chairs, followed by a motion for approval: Betty Mattson - Human Resources Chair; Gary Johnson – Greens Chair; 2nd; CARRIED.
- d. Club Signing Officers: Motion to amend Club Signing policy for cheques “During January to April, cheques over \$5000 can be signed by the Director of Golf and any 1 of 3 Directors that are listed as signing officers”; 2nd; CARRIED.
Vernon Snair will be added as a signing officer upon his return in the spring.
- e. 2022 Operational Budget: The budget was approved at a previous meeting and David Brien has received a copy. No further discussion.
- f. 2022 Capital Budget: Approved purchases for 2022 include the Mower, POS system, Gazebo, Paving and the #13/14 renovations. The Clubhouse expansion project will continue to be worked on by the Ad Hoc Committee and reviewed with the Board on a monthly basis. The Ad Hoc Committee consists of Peter Simmons, Wayne Burke, Vernon Snair and Rene MacKay.
- g. By Law Review: An ad-hoc committee was established consisting of Betty Mattson, David Bolton, Peter Simmons and Rene MacKay to review the current By-Laws, while also bringing them more in line with the Governance Framework completed in 2021. The goal is to present changes to the ByLaws at the 2022 AGM for approval.
- h. 2022 Calendar of Events: Rene MacKay listed a number of events taking place at KenWo during 2022. The Calendar on our website will be updated next month.

8) Next Meeting: February 21st at 6:30 PM via Zoom.

9) Adjournment: The meeting was adjourned at 7:40 PM by Peter Simmons.

Minutes: Brandy Martin